

Download Training Manual For Travel Agency

The purpose of this Travel Manual is to help agencies, employees and certain public officials understand and apply the State's travel rules and regulations and to provide instructions regarding reimbursement for Announcements. You can now register to attend web-based training sessions for the TeamWorks Travel and Expense System which will be held on a monthly basis. To register, please click on the "Upcoming TTE Training" link provided. The Home-Based Travel Agent Success Course is the Internet's premier travel agent course for those who want to be serious home-based travel agents. Over 200 million people work in the travel and tourism industry worldwide. Our travel and tourism training is designed to give you the skills and knowledge to maximize career opportunities in this rapidly expanding industry.